



विश्वविद्यालय अनुदान आयोग  
नैरुत्य प्रादेशिक कार्यालय  
**UNIVERSITY GRANTS COMMISSION**  
SOUTH WESTERN REGIONAL OFFICE  
P.K. Block, Palace Road, Gandhinagar  
Bangalore-560 009.  
Phone : (080) 2228 0380 Fax : (080) 2228 0381

Diary No. 909

MRP(S)-1398/11-12/KLKE015/UGC-SWRO

The Accounts Officer  
South Western Regional Office  
University Grants Commission  
P.K. Block, Palace Road  
Gandhinagar, Bangalore

19-Jan-15

Sub: Release of Grants-in-aid to FATHIMA MATA NATIONAL COLLEGE, KOLLAM, for the year 2014-2015 under MRP(S) (Plan) entitled STIGMATIC-AREA ORGANIZATION AS AN AID IN INTER-SPECIFIC SYSTEMATICS OF THE GENUS THOTTEA ROTTB (ARISTOLOCHIACEAE) FROM THE WESTERN GHATS

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.28000/- as II installment for the year 2014-2015 to FATHIMA MATA NATIONAL COLLEGE, KOLLAM, under Minor Research Project (Plan) for the aforesaid project to Principal Investigator SHAIJU.P.N for the aforesaid project expenditure to be incurred during 2014-2015.

2. The sanctioned amount is debitable to 5(viii) and is valid for payment during the financial year 2014-2015 only.
3. The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
  - a. Details (Name & Address) of Account Holder: FATHIMA MATA NATIONAL COLLEGE, KOLLAM,
  - b. Account No: 1629901482
  - c. Name & address of Bank branch: CENTRAL BANK OF INDIA, KADAPPAKADA, KOLLAM, KERALA-691008,
  - d. MICR Code: 691016003
  - e. IFSC Code: CBIN0281172
  - f. Type of Account: SB
4. The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
5. The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
6. The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
8. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

Contd.2




10. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization thereof, the simple interest @ 10% per annum as amended from time to time on unutilised amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged. The refund of unspent grant in aid / or interest, if any, be credited in following UGC account through e-mode (RTGS/NEFT) under intimation to this office

Name of the Bank : Canara Bank, Cunningham Road, Bangalore  
Account No. : 0431101033961  
Type of Account : Saving Bank  
IFSC Code : CNRB0000431  
MICR Code : 560015014  
Holder of Account : University Grants Commission, Bangalore

11. The College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation of policy [both vertical (for SC, ST and OBC) and horizontal ( for person with disability etc.)] in teaching and non-teaching posts.
12. The College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963, and Official Languages (Use for Official Purposes of the Union) Rules, 1978 etc.
13. The sanction is issued in exercise of the delegation of powers vide UGC office order No.69/2014[F.No.10-11/2012(Admn.1AB)] dated 26/3/2014.
14. The College shall take immediate action for its accreditation by National Assessment and Accreditation Council (NAAC).
15. The accounts of the College will be open for audit by the Comptroller and Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by the Government.
17. The funds to the extent are available under the Scheme.
18. This issues with the approval of .....<sup>909</sup> UGC vide diary no ..... dated ..... As revalidated by Chairman, UGC for the financial year 2014-15 vide diary no.....<sup>909</sup> dated .....  
This issues with the concurrence of IFD and approval of Secretary vide Diary No.Nil and dated Nil respectively.
19. An amount of Rs 63082 out of the grant of Rs 1,00,000 sanctioned vide letter No.MRP(S)-1398/11-12/KLKE015/UGC-SWRO dated 21/12/14 has been utilized by the College for the purpose for which it was sanctioned and noted in Grants-in-aid Register at Page No.
20. The grant is sanctioned on the basis of the information/documents provided by the college. In case of any discrepancy in the above information and the college is found ineligible for the above grant at the time of expert committee meeting the college is liable to refund the sanctioned grant along with interest.
21. The college shall ensure involvement of Technical advice on and supervision of specifications and construction standards.
22. College should abide by the UGC Regulation on curbing the menace of ragging In the Higher Educational Institution 2009, and shall take action in accordance with these regulations against those found guilty of ragging and/or abetting ragging actively or passively or being part of an conspiracy to promote ragging.

Yours faithfully

  
(Dr.N. Gopukumar)  
Deputy Secretary

Copy to

1. The Principal

FATHIMA MATA NATIONAL COLLEGE  
KOLLAM - 691001

(He/She is requested to abide by these instructions/guidelines of sanction order. )

2. DR SHAIJU.P.N

LECTURER

FATHIMA MATA NATIONAL COLLEGE  
KOLLAM - 691001

3. Officer of Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi

- 4 The Director

Department of Collegiate Education  
Vikas Bhawan, Thiruvananthapuram - 33

5. The Dean/Director, College Development Council

KERALA UNIVERSITY  
THIRUVANANTHAPURAM  
KERALA - 695 034

6. Office copy

(Neethu S Thulaseedharan)  
Education Officer



ज्ञान - विज्ञान विभूषणम्

विश्वविद्यालय अनुदान आयोग

नेहरू प्रादेशिक कार्यालय

UNIVERSITY GRANTS COMMISSION

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**APPROVAL LETTER**

MRP(S)-1398/11-12/KLKE015/UGC-5WRO

KLKE015

10-Jul-12

DR SHAJU P.N  
LECTURER  
FATHIMA MATA NATIONAL COLLEGE  
KOLLAM - 691 001

**Sub:** Financial Assistance to DR SHAJU P.N, FATHIMA MATA NATIONAL COLLEGE, KOLLAM for undertaking Minor Research Project in Sciences for the project entitled STIGMATIC AREA ORGANIZATION AS AN AID IN INTER-SPECIFIC SYSTEMATICS OF THE GENUS THOTTEA ROTTB (ARISTOLOCHIACEAE) FROM THE WESTERN GHATS

Sir/Madam

This is in reference to the proposal submitted by DR. SHAJU P.N, LECTURER, to UGC for financial assistance under the above scheme. The proposal was placed before an Expert Committee duly constituted for the purpose. Based on the recommendation of the committee and in accordance with the guidelines, the University Grants Commission has approved an amount of Rs. 100000/- for the aforesaid Minor Research Project as per details given below.

Items	Amount Recommended
<b>Non-Recurring</b>	
Books and Journals	5000/-
Equipment	25000/-
<b>Recurring</b>	
Contingency	40000/-
Chemicals	20000/-
Fieldwork and Travel	10000/-
<b>TOTAL :</b>	<b>100000/-</b>

On receipt of the Approval letter, the Principal Investigator should inform the undersigned of his/her consent to implement the project and send the Acceptance Certificate (Annexure-I) on or before 31/7/2012, otherwise it will be presumed that the Principal Investigator (PI) is not willing to implement the project and the approval will be withdrawn.

The grant is subject to the terms and conditions as per Xth plan guidelines on Minor Research Project and availability of funds.

Yours faithfully

*N. Gopul Kumar*

(Dr. N. Gopul Kumar)  
Deputy Secretary

Encl. As above

Copy to

1. The Principal  
FATHIMA MATA NATIONAL COLLEGE  
KOLLAM - 691 001

2. Office copy