



ज्ञान-विज्ञान विमुक्तये
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

FD Dairy No. 4581(FDIII)
Dated 05/08/2014

Dated: October 14

No. F. 5-500/2012 (HRP)

The Under Secretary (FDIII),
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002.

18 OCT 2014

Sub:- Release of Grants-in-aid to Fatima Mata National College, KOLLEM. DIST.:Kollem- 691 001, Kerala (affiliated to University of Kerala, Thiruvananthapuram- 695 034 , Kerala) for the year 2014-2015 under Plan in respect of Major Research Project entitled "The Contribution of Rambhakth poets of the North and the South with special reference to Tulsidas and Ezhuthachan" awarded to Dr. Stellamma Xavier, Deptt. of Hindi, Tenure of project from 1/7/2012 to 31/12/2014.

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.4,14,800/- (Rupees Four lakhs fourteen thousand eight hundred only) as Second Installment for the year 2014-2015 towards Major Research Project to the Principal, Fatima Mata National College, KOLLEM. DIST.:Kollem- 691 001, Kerala for the Plan expenditure to be incurred during 2014-2015.

S.NO	Name of the Item	Amount allocated	Head of Account	Amount already Released	Amount Being Released	Total grant
		RS.		RS.	RS.	RS.
(1) Non- Recurring						
(i)	Books & Journal	1,00,000/-	3(A)2202.03.102.10.01.35	1,00,000/-		1,00,000/-
(ii)	Equipments	60,000/-		60,000/-		60,000/-
(2) Recurring						
(i)	Honorarium	1,56,000/-	3(A)2202.03.102.10.01.31	-	1,40,400/-	1,40,400/-
(ii)	Project Fellow @Rs.14000/- p.m.	3,36,000/-		1,68,000/-	1,34,400/-	3,02,400/-
(iii)	Contingency	1,50,000/-		75,000/-	60,000/-	1,35,000/-
(iv)	Hiring Services	-----				
(v)	Travel/ fieldwork	2,00,000/-		1,00,000/-	80,000/-	1,80,000/-
(vi)	Overhead	48,600/-		48,600/-		48,600/-
	Total	10,50,600/-		5,51,600/-	4,14,800/-	9,66,400/-

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Mr. Sankar Raj.

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... sanctioned amount is debitable to the Major Research Project head 3(A)2202.03.102.10.01.3 is valid for payment during the financial year 2014-2015 only.
 3. The amount of the grant shall be drawn by the Under Secretary (Drawing & Disbursing Officer) University Grants Commission on the Grant-in-aid bill and shall be disbursed to and credited to Principal, Fatima Mata National College, KOLLEM. DIST.:Kollem- 691 001, Kerala through Electronic mode as per the following details.

Payment Details		
(a)	Name & Address of Account Holder	Principal, Fatima Mata National College, KOLLEM. DIST.:Kollem- 691 001, Kerala
(b)	Account No.	1629901482
(c)	Name & Address of Bank Branch	Central Bank of India, Kadappakada, Kollam, Kerala
(d)	MICR Code of Branch	691016003
(e)	IFSC code	CBIN0281172
(f)	Type of Account: SB/Current/Cash Credit	SB

- The Grant is subject to the adjustment on the basis of the Utilization Certificate in the prescribed proforma submitted by the University/College/ Institution.
- The University/College/ Institution shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
- The University / Institution may follow the General Financial Rules, 2005 and take Urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
- The Assets acquired wholly or substantially out of the University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purpose other than those for which the grant was given without proper sanction of the University Grants Commission and should, at any time the University ceased to function such Assets shall revert to the University Grants Commission.
- A register of Assets acquired wholly or substantially out of the Grant shall be maintained by the University/College in the prescribed proforma.
- The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization/ part utilization thereof simple interest @ 10% per annum, as amended from time to time on unutilized amount from the date of draw to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
- The University / Institution shall follow strictly the Government of India / University Grants Commission guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
- The University/College shall fully implement the official language policy of Union Govt. and comply with the official language Act, 1963 and Official Languages (Use for official purposes of the Union) Rules, 1976 etc.
- The sanction is issued in exercise of the delegation of powers vide University Grants Commission order no. [F.No. 10-11/12 (Admn. IA & B)] dated 23/03/2014.

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12. The University / Institution shall strictly follow the University Grants Commission Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
13. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
14. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
15. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
16. It is certified that an amount of Rs.4,29,408 out of the grant of Rs.5,51,600/-sanctioned vide letter No.5-600/2012(HRP) Dated 22/08/2012 has been utilized by the University / College/ Institution for the purpose for which it was sanctioned, Utilisation Certificate for Rs. has already been entered at Page No.S. No.----- Now we may enter Utilisation Certificate for Rs.4,29,408 in the U.C. Register at page.No. 78 . S.No 498
17. It is also certified from the B.C.R. that the funds are available under the scheme. Entered in BCR at page.No 78 . S.No 498
18. Funds to the extent of of Rs. Crores – are available under the scheme or BE/RE of the year.
19. This issue with the concurrence of IFD Vide No. Diary No.0682 Dated, 06/05/2014 .
20. This issue with the approval of the Joint Secretary, (MRP) Vide Diary No.E-21257 Dated. 13/05/2014.

Yours faithfully

(MEGHA KAUSHIK)
EDUCATION OFFICER

Copy forwarded for information and necessary action to:

1. The Principal, Fatima Mata National College, KOLLEM. DIST.:Kollem- 691 001, Kerala.
2. Office of Director General of Audit, Central Revenues A.G.C.R.Building .I.P.Estate, New Delhi .
3. Accountant General, Govt. of State, Kerala
4. Dr. Stellamma Xavier, Principal Investigator, Deptt. of Hindi, Fatima Mata National College, KOLLEM. DIST.:Kollem- 691 001, Kerala
5. The Registrar, University of Kerala, Thiruvananthapuram- 695 034, Kerala


(ARUN KUMAR SINHA)
SECTION OFFICER



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UNIVERSITY GRANT COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI 110002
OBC

FD Diary No. 7555
Dated : 18/09/2015

F.No. 5-600/2012 (HRP)

Dated: September, 2015

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The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi - 110002

10 OCT 2015

Sub: Release of Grant-in aid to Fatima Mata National College, Kollam, Dist.: Kollam- 691 001 for the year 2015-16 under plan in respect of Major Research Project entitled "The Contribution of Rambhakhth.....Tulsidas and Ezhuthachan" awarded to Dr. Stellamma Xavier, Department of Hindi, tenure of project from 01.7.2012 to 31.12.2014.

Sir,
I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs. 1,62,200/- (Rupees one lakh sixty two thousand two hundred only) as Final installment for the year 2015-16 towards Major Research Project to The Principal, Fatima Mata National College, Kollam, Dist.: Kollam- 691 001 for the plan expenditure to be incurred during 2015-16.

Name of the Item	Amount Allocated	Head of Account	Grant already Released	Grant being reimbursed as final installment	Total Grant	
Books & Journal	1,00,000/-	3.A(49)(b).35	1,00,000/-	1,00,000/-	
Equipment	60,000/-		60,000/-	60,000/-	
Honorarium	1,56,000/-	3.A.(49)(b).31	1,40,400/-	15,600/-	1,56,000/-	
Arrears	78,000/-		78,000/-	78,000/-	78,000/-	
Project fellow	3,36,000/-		3,02,400/-	33,600/-	3,36,000/-	
HRA	
Chemicals	
Contingency	1,50,000/-		
Hiring Services	1,35,000/-	15,000/-	1,50,000/-
Travel/field work	2,00,000/-		
Overhead Charges	48,600/-		1,80,000/-	20,000/-	2,00,000/-
Bank Installment	48,600/-	48,600/-
Total	11,28,600/-		9,66,400/-	1,62,200/-	11,28,600/-	

1. The sanctioned amount is debit able to Major Research Project head Sector 3.A(49)(b).31 and is valid for payment during the financial year 2015-16 only.

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26/10/15 Mr. S. L. Raj

2. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to **The Principal, Fatima Mata National College, Kollam, Dist.: Kollam- 691 001** through Electronic mode as per the following details:-

(a)	Bank Name & Address of Branch	Central Bank of India, Kadappakada, Kollam Ke 691 008
(b)	Account No	1629901482
(c)	Type of Account : SB /Current /Cash Credit	SB
(d)	IFSC Code	CBIN0281172
(e)	MICR Code	691016003
(f)	Whether Bank Branch is RTGS or NEFT enabled : RTGS / NEFT /Both`	Both
(g)	Name & Address of Account Holder	The Principal, Fatima Mata National College, Kollam, Dist.: Kollam- 691 001

3. The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University / Institution.
4. The University / Institution shall maintain proper accounts of the expenditure out of the Grants, which shall be utilized, only on the approved items of expenditure.
5. The University / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.
6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
7. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was sanctioned given without proper sanction of the UGC and should at any time the University cease to function, such assets shall revert to the University Grants Commission.
8. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed proforma.
9. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned paid. In case of non-utilization / part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
10. The University / Institutions shall follow strictly the Government of India / UGC guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.

11. The University / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
12. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 69/2014 [F.No.10-11/12 (Admn. IA & B)] dated 26/3/2014.
13. The University / Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
14. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
15. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
17. An amount of Rs. 9,66,400/- out the grant of Rs. 9,66,400/-..... Sanctioned vide letter No. F. No. 5-600/2012 (HRP) dated 22/8/2012 & 18/10/2014 has been utilized by University/College/Institution for the purpose for which it was sanctioned. Utilization Certificate for Rs. 4,29,408/- has been entered at S. No. 488, P. 78(14-15) now we may enter Utilization Certificate for Rs. 5,36,992/- S. No. 657 and in the U.C. Register at page No. 7.....
18. Funds to the extent of Rs are available under the scheme or BE / RBE of the year 2015-16.
19. This issues with the concurrence of IFD vide Diary No. 10935 (IFD) dated 10.03.2015.
20. This issues with the approval of Joint Secretary (MRP) vide Diary No. 40533 dated 14.09.2015.

The accounts of the Project has been finalized/settled.

Your Faithfully,

(SURESH RANI)
UNDER SECRETARY

Copy forwarded for information and necessary action for :-

1. The Principal, Fatima Mata National College, Kollam, Dist.: Kollam- 691 001
2. Office of The Principal, General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
3. Accountant General, State Govt. of Kerala Trivandrum.
4. Dr. Stellamma Xavier, Department of Hindi, Fatima Mata National College, Kollam, Dist.: Kollam- 691 001.
5. The Registrar, Kerala University, Thiruvananthapuram, Kerala.

(ARUN KUMAR SINHA)
(SECTION OFFICER)

To
Mr

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21/10/15

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Mr. Sankar Raj

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