

Diary No.2026

1763-MRP/14-15/KLKE015/UGC-SWRO

The Accounts Officer
South Western Regional Office
University Grants Commission
P.K. Block, Palace Road
Gandhinagar, Bangalore



ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग
नैरुत्य प्रादेशिक कार्यालय
UNIVERSITY GRANTS COMMISSION

SOUTH WESTERN REGIONAL OFFICE
P.K. Block, Palace Road, Gandhinagar
Bangalore-560 009.
Phone : (080) 2228 0380 Fax : (080) 2228 0381

04-Feb-15

Sub: Release of Grants-in-aid to FATHIMA MATA NATIONAL COLLEGE, KOLLAM, for the year 2014-2015 under MRP(H) (Plan) entitled CONTOURS OF A LITERARY TRADITION: DEFINING THE LITERARY IDENTITY OF THE LATIN CATHOLIC COMMUNITY IN KERALA

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.170000/- as first installment for the year 2014-2015 to FATHIMA MATA NATIONAL COLLEGE, KOLLAM, under Minor Research Project (Plan) to Principal Investigator SONY J expenditure to be incurred during 2014-2015.

Items	Amount Allocated	Grant now being Sactioned	Grant already Sactioned	Total Grant Paid	Balance
Non-Recurring: CAPITAL ASSETS (35)					
Books and Journals	60000/-	60000/-	0	60000/-	0
Equipment	40000/-	40000/-	0	40000/-	0
Capital Total:	100000/-	100000/-	0	100000/-	0
Recurring : Grant-in-aid GENERAL (31)					
Fieldwork and Travel	75000/-	37500/-	0	37500/-	37500/-
Contingency	50000/-	25000/-	0	25000/-	25000/-
Any other / Special needs	15000/-	7500/-	0	7500/-	7500/-
General Total :	140000/-	70000/-	0	70000/-	70000/-
Grand Total :	240000/-	170000/-	0	170000	70000/-

Head of Account	3(A)2202.03.102.10.01.35(UGC Schemes)	3(B)2202.03.789.03.01.35(Special component to SC)	3(C)2202.03.796.03.01.35(Special component to ST)
Capital Assets (35)			
	GENERAL - 77500.00	SC - 15000.00	ST - 7500.00
Grant-in-aid General (31)			
	GENERAL - 54250.00	SC - 10500.00	ST - 5250.00

- The sanctioned amount is debit to 3(A)2202.03.102.10.01.31 & 35(UGC Schemes),3(B)2202.03.789.03.01.31 & 35(Special component to SC),3(C)2202.03.796.03.01.31 & 35(Special component to ST) (GENERAL - 31 and CAPITAL - 35) and is valid for payment during the financial year 2014-15 only.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
 - Details (Name & Address) of Account Holder: FATHIMA MATA NATIONAL COLLEGE, KOLLAM,
 - Account No: 1629901482
 - Name & address of Bank branch: CENTRAL BANK OF INDIA, KADAPPAKADA, KOLLAM, KERALA-691008,
 - MICR Code: 691016003
 - IFSC Code: CBIN0281172
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.

Contd.2

8. A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the pre-proforma

9. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization thereof, the simple interest @ 10% per annum as amended from time to time on unutilised amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged. The refund of unspent grant in aid / or interest, if any, be credited in following UGC account through e-mode (RTGS/NEFT) under intimation to this office

Name of the Bank : Canara Bank, Cunningham Road, Bangalore / Account No.: 0431101033961

Type of Account : Saving Bank / IFSC Code : CNRB0000431 / MICR Code : 560015014

Holder of Account : University Grants Commission, Bangalore

10. The College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation of policy [both vertical (for SC, ST and OBC) and horizontal (for person with disability etc.)] in teaching and non-teaching posts.
11. The sanction is issued in exercise of the delegation of powers vide UGC office order No.69/2014[F.No.10-11/2012(Admn.1AB)] dated 26/3/2014.
12. The College shall take immediate action for its accreditation by National Assessment and Accreditation Council (NAAC).
13. The accounts of the College will be open for audit by the Comptroller and Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
14. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by the Government.
15. The funds to the extent are available under the Scheme.
16. This issues with the approval of _____, UGC vide diary no _____ dated _____ As revalidated by Chairman, UGC for the financial year 2014-15 vide diary no _____ dated _____
17. This issues with the concurrence of IFD Diary No.8456 and dated 16/12/2014 .
18. An amount of Rs _____ out of the grant of Rs _____ sanctioned vide letter No.1763-MRP/14-15/KLKE015/UGC-SWRO dated nil has been utilized by the College for the purpose for which it was sanctioned and noted in Grants-in-aid Register at Page No. _____
19. The grant is sanctioned on the basis of the information/documents provided by the college. In case of any discrepancy in the above information and the college is found ineligible for the above grant at the time of expert committee meeting the college is liable to refund the sanctioned grant along with interest.
20. The college shall ensure involvement of Technical advice on and supervision of specifications and construction standards.
21. College should abide by the UGC Regulation on curbing the menace of ragging in the Higher Educational Institution 2009, and shall take action in accordance with these regulations against those found guilty of ragging and/or abetting ragging actively or passively or being part of a conspiracy to promote ragging.

Yours faithfully



(Dr.N. Gopikumar)
Deputy Secretary

Copy to

1. The Principal
FATHIMA MATA NATIONAL COLLEGE
KOLLAM - 691 001
(He/She is requested to abide by these instructions/guidelines of sanction order.)
2. SHRI SONY J
ASSISTANT PROFESSOR
FATHIMA MATA NATIONAL COLLEGE
KOLLAM - 691 001
3. Officer of Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi
4. The Director
Department of Collegiate Education
Vikas Bhawan, Thiruvananthapuram - 33
5. The Dean/Director, College Development Council
KERALA UNIVERSITY
THIRUVANANTHAPURAM
KERALA - 695 034
6. Office copy