

ary No. 2769



विश्वविद्यालय अनुदान आयोग  
नैरुत्य प्रादेशिक कार्यालय  
**UNIVERSITY GRANTS COMMISSION**

SOUTH WESTERN REGIONAL OFFICE  
P.K. Block, Palace Road, Gandhinagar  
Bangalore-560 009.

Phone : (080) 2228 0380 Fax : (080) 2228 0381

2325-MRP/15-16/KLKE015/UGC-SWRO

The Accounts Officer  
South Western Regional Office  
University Grants Commission  
P.K. Block, Palace Road  
Gandhinagar, Bangalore

31-Mar-16

Sub: Release of Grants-in-aid to FATHIMA MATA NATIONAL COLLEGE, KOLLAM, for the year 2015-2016 under MINOR RESEARCH PROJECT(SCIENCE) (Plan) entitled ZOOPLANKTON AS CANDIDATE BIO- INDICATORS IN THE BIO MONITORING OF TRACE METALS ALONG THE COAST OF KERALA INDIA

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.175000/- as first installment for the year 2015-2016 to FATHIMA MATA NATIONAL COLLEGE, KOLLAM, under Minor Research Project (Plan) to Principal Investigator Mary Teresa P Miranda expenditure to be incurred during 2015-2016.

Items	Amount Allocated	Grant now being Sactioned	Grant already Sactioned	Total Grant Paid	Balance
<b>Non-Recurring: CAPITAL ASSETS (35)</b>					
Books and Journals	25000/-	25000/-	0	25000/-	0
Equipment	75000/-	75000/-	0	75000/-	0
<b>Capital Total:</b>	<b>100000/-</b>	<b>100000/-</b>	<b>0</b>	<b>100000/-</b>	<b>0</b>
<b>Recurring : Grant-in-aid GENERAL (31)</b>					
Fieldwork and Travel	50000/-	25000/-	0	25000/-	25000/-
Contingency	50000/-	25000/-	0	25000/-	25000/-
Chemicals and Glassware	50000/-	25000/-	0	25000/-	25000/-
<b>General Total :</b>	<b>150000/-</b>	<b>75000/-</b>	<b>0</b>	<b>75000/-</b>	<b>75000/-</b>
<b>Grand Total :</b>	<b>250000/-</b>	<b>175000/-</b>	<b>0</b>	<b>175000/-</b>	<b>75000/-</b>

- The sanctioned amount is debitale to 3(A) 50[2202.03.102.10.01.31 & 35] and is valid for payment during the financial year 2015-16 only.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
  - Details (Name & Address) of Account Holder: FATHIMA MATA NATIONAL COLLEGE, KOLLAM,
  - Account No: 1629901482
  - Name & adress of Bank branch: CENTRAL BANK OF INDIA, KADAPPAKADA,KOLLAM,KERALA-691008,
  - MICR Code: 691016003
  - IFSC Code: CBIN0281172
  - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

Contd.2



9. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case non-utilization/part utilization thereof, the simple interest @ 10% per annum as amended from time to time on unutilised amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged. The refund of unspent grant in aid / or interest, if any, be credited in following UGC account ONLY through e-mode (RTGS/NEFT) under intimation to this office

Name of the Bank : Canara Bank, Cunningham Road, Bangalore ACCOUNT NO: 0431101033961  
Type of Account : Saving Bank / IFSC Code : CNRB0000431 / MICR Code : 560013014  
Holder of Account : University Grants Commission, Bangalore

- 10. The College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation of policy [both vertical (for SC, ST and OBC) and horizontal ( for person with disability etc.)] in teaching and non-teaching posts.
- 11. The sanction is issued in exercise of the delegation of powers vide UGC office order No.69/2014(F No.10-11/2012(Admn.1AB)) dated 26/3/2014.
- 12. Financial assistance to the college after 31.3.2016 is subject to the compliance of UGC (Mandatory Assessment and Accreditation of Higher Educational Institution ) Regulations 2012.
- 13. The accounts of the College will be open for audit by the Comptroller and Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
- 14. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by the Government.
- 15. The funds to the extent are available under the Scheme.
- 16. This issues with the approval of ..... UGC vide diary no ..... dated ..... As revalidated by Chairman, UGC for the financial year 2015-16 vide diary no ..... dated .....
- 17. This issues with the concurrence of IFD Diary No. \_\_\_\_\_ and dated \_\_\_\_\_.
- 18. An amount of Rs. Nil out of the grant of Rs. Nil sanctioned vide letter No.2325-MRP/15-16/KLKE015/UGC-SWRD dated nil has been utilized by the College for the purpose for which it was sanctioned and noted in Grants-in-aid Register at Page No. \_\_\_\_\_
- 19. The grant is sanctioned on the basis of the information/documents provided by the college. In case of any discrepancy in the above information and the college is found ineligible for the above grant at the time of expert committee meeting the college is liable to refund the sanctioned grant along with interest.
- 20. The college shall ensure involvement of Technical advice on and supervision of specifications and construction standards.
- 21. College should abide by the UGC Regulation on curbing the menace of ragging in the Higher Educational Institution 2009, and shall take action in accordance with these regulations against those found guilty of ragging and/or abetting ragging actively or passively or being part of a conspiracy to promote ragging.

Yours faithfully

Copy to

1. The Principal  
FATHIMA MATA NATIONAL COLLEGE

KOLLAM - 691 001

(He/She is requested to abide by these instructions/guidelines of sanction order.)

(Dr.N. Gopukumar)  
Joint Secretary

2. ~~SHRI/MS. Mary Tereza P. Miranda~~  
Department of ZOOLOGY  
FATHIMA MATA NATIONAL COLLEGE  
KOLLAM - 691 001

3. Officer of Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi

4 The Director  
Department of Collegiate Education  
Vikas Bhawan, Thiruvananthapuram - 33

5. The Dean/Director, College Development Council  
KERALA UNIVERSITY  
THIRUVANANTHAPURAM  
KERALA - 695 034

6. Office copy

(Dr. S. Sait)  
Education Officer