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ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग
नेरुत्य प्रादेशिक कार्यालय
UNIVERSITY GRANTS COMMISSION
SOUTH WESTERN REGIONAL OFFICE
P.K. Block, Palace Road, Gandhinagar
Bangalore-560 009.
Phone : (080) 2228 0380 Fax : (080) 2228 0381

26-Mar-15

Diary No. 3500
No.F.FIP XII Plan/ KLKE015
The Accounts Officer
South Western Regional Office
University Grants Commission
P.K. Block, Palace Road
Gandhinagar, Bangalore
Sub: Release of Grants-in-aid to FATHIMA MATA NATIONAL COLLEGE, KOLLAM, for the year 2014-2015 under Faculty Development Programme.

Sir/Madam,
I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.15000/- towards contingency in respect of the following Teacher Fellow who has been awarded Teacher Fellowship from to FATHIMA MATA NATIONAL COLLEGE, KOLLAM, expenditure to be incurred during 2014-2015.

| Name of the Teacher Fellow | Period | Purpose of Grant | Amt. being Released now (Rs.) |
|---|-----------------|------------------|-------------------------------|
| MR MARY C Dept. of MALAYALAM FATHIMA MATA NATIONAL COLLEGE <u>KOLLAM - 691 001</u> | 13-Jun-14 | Contingency | 15000/- |
| | to 12-Jun-15 | | |
| | | TOTAL | 15000/- |

- The sanctioned amount is debitable to 4 (XV) and is valid for payment during the financial year 2014-2015 only.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: FATHIMA MATA NATIONAL COLLEGE, KOLLAM,
 - Account No: 1629901482
 - Name & address of Bank branch: CENTRAL BANK OF INDIA. KADAPPAKADA.KOLLAM.KERALA-691008.
 - MICR Code: 691016003
 - IFSC Code: CBIN0281172
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.
- The College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation of policy [both vertical (for SC, ST and OBC) and horizontal (for person with disability etc.)) in teaching and non-teaching posts.
- The College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963, and Official Languages (Use for Official Purposes of the Union) Rules, 1978 etc.

Contd.2

in case of emergency... in case of emergency...

- 10. The grantee institution shall ensure the utilization of grants in all its which it is being sanctioned/awarded in case of emergency... from the date of drawal to the date of closure of the accounts... charged. The extent of unspent grant is not to exceed 5% of the sanctioned amount through a mode (P.O./D.D./C.D.) under intimation of this office.
- 11. The sanction is issued in exercise of the delegation of powers with UGC office order No. 5800150114
- 12. The College shall strictly follow the UGC Regulations on curbing the menace of ragging in Higher Educational Institutions, 2009.
- 13. The College shall take immediate action for its accreditation by National Assessment and Accreditation Council (NAAC).
- 14. The accounts of the College will be open for audit by the Comptroller and Auditor General of India in accordance with the provisions of General Financial Rules, 2008.
- 15. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments shall be prepared strictly in accordance with the Uniform Format of Accounting prescribed by the Government.
- 16. The funds to the extent are available under the Scheme.
- 17. The issue with the approval of UGC vide order No. 5800 dated _____ as revalidated by _____
- 18. UGC to the financial year 2014-15 vide his diary no. _____ dated _____
- 19. An amount of Rs. 10.00 out of the grant of Rs. 10.00 sanctioned vide letter No. F FIP XI Plan/KLKE015 dated 01 has been withdrawn by the College for the purpose for which it was sanctioned and noted in Grants-in-aid Register at Page No. _____
- 20. The grant is sanctioned on the basis of the information/documents provided by the college. In case of any discrepancy in the above information and the college is found ineligible for the above grant at the time of expert committee meeting the college shall be liable to refund the sanctioned grant along with interest.
- 21. The funds to the extent are available under the Scheme.
- 22. The 2nd year's Contingency grant will be paid in receipt of Utilization Certificate for the 1st instalment of grant duly signed by the Registrar/Principal of the Institution and item wise statement of expenditure for the 2nd year.
- 23. If a Teacher Fellow fails to complete his/her Ph.D/M.Phil programme and leaves it midway, he/she has to refund the entire amount paid to him by the UGC during his/her teacher Fellowship.
- 24. The college shall ensure involvement of Technical advice on and supervision of specifications and construction standards.
- 25. College should abide by the UGC Regulation on curbing the menace of ragging in the Higher Educational Institutions, 2009, and shall take action in accordance with these regulations against those found guilty of ragging and/or shall ragging actively or passively or being part of an conspiracy to promote ragging.

Name of the Bank: **Central Bank, Cunningham Road, Bangalore**
 Account No: **1411250901**
 IFSC Code: **CNCR0000000001**
 Name of Account: **Savings Bank**
 MICR Code: **9800150114**
 Branch: **University Grants Commission, Bangalore**
 Order No: **5800150114**


Yours faithfully

(Dr. N. Gopukumar)
Deputy Secretary

Copy to

- 1. The Principal
FATHIMA MATA NATIONAL COLLEGE
KOLLAM - 691 001
- 2. MRS. MARY C. Dept of MALAYALAM
FATHIMA MATA NATIONAL COLLEGE
KOLLAM - 691 001
- 3. Officer in Charge, Central Revenues, AGCR Building, I.P. Estate, New Delhi
- 4. The Director
Department of Collegiate Education
Vikas Bhawan, Marimangalam - 33
THIRUVANANTHAPURAM
- 5. The Dean/Director, College Development Council
KERALA UNIVERSITY
KERALA - 696 024

6. Office copy


 (Dr. S Sallil)
 Education Officer