

FATIMA MATA NATIONAL COLLEGE

(AUTONOMOUS)

KOLLAM



Minutes of the 13th Meeting of the Governing Council

held online on

24 September 2020 (Thursday)

10.30 am

Mode: Zoom meet

FATIMA MATA NATIONAL COLLEGE (AUTONOMOUS)
KOLLAM

Minutes of the 13th Meeting of the Governing Council held online on 24 September 2020
(Thursday)

Members Present:

1. Rt Rev. Dr Paul Antony Mullassery <i>Patron & Bishop of Quilon</i>
2. Rev. Fr Anil Jose <i>Manager</i>
3. Rev. Dr Abhilash Gregory <i>Manager</i>
4. Prof. (Dr) R K Suresh Kumar <i>Higher Education Council Member</i>
5. Rev. Fr Joseph John <i>Management Nominee</i>
6. Dr Vincent B Netto <i>Principal</i>
7. Ms Grata Ildaphonse <i>Vice Principal</i>
8. Prof. (Dr) Manohar D Mullassery <i>Controller of Examinations</i>
9. Rev. Fr Vinod Selastin <i>Bursar</i>

Due to the Pandemic situation meeting of the Governing Council was held online on zoom meet. The meeting started at 10.30a.m. with a silent prayer. The Chairman Rev. Fr Anil Jose welcomed the members of the Governing Council.

The Patron of the College, Most Rev. Dr Paul Antony Mullassery, made introductory remarks on the academic and other activities of the college, reiterating the importance achieving excellence.

Item No. 01/GC-13/24.09- Confirmation of the Minutes of the GC held on 19/11/19

The Principal, Dr Vincent B Netto, the ex-officio secretary, presented the minutes of the previous meeting held on 19/11/2019.

The Council unanimously resolved to confirm the minutes

Item No. 02/GC-13/24.09- Report of the action taken on the decisions of the meeting held on 19th November 2019

The Principal made a brief presentation of the actions taken on the decisions taken on the meeting held on 19th November 2019. The members expressed appreciation on the actions taken.

Item No. 03/GC-13/24.09- Reporting of status of Extension of Autonomy

Application for the extension of autonomy to the college has already been submitted. The Principal reported that, in the wake COVID Pandemic, no further response has been received from the UGC in this regard.

Item. No.04/GC-13/24.09-Business brought forward by the Principal and Governing Council

Item. No. 04(a) / GC-13/24.09 –Modifications in the Syllabus approved by AC -Agenda 01
Modifications in Syllabi:

Department of English

- 1) Minor modifications of six courses of BA English, approved by the Academic Council was ratified. The modifications are as follows:
 - a) In Semester II, Core Course II- 19 UEN241: Reading Drama (Module 4 One Act Plays). It was decided to delete the play “Children’s Hour” by Lillian Hellman.

- b) In Semester III, Core Course III- 19UEN341: Reading Fiction (Module 4 Short Stories), it was agreed upon to delete 'Games People Play' by David Hunter.
- c) In Semester VI, Core Course XIII-19UEN643: Life Writing (Module I Autobiography), a decision was taken to delete MK Gandhi's *The Story of My Experiments with Truth*. In Module 4 Biography and Travelogue, "The Immortal Life of Henrietta Lacks" by Rebecca Skoot was deleted.
- d) In Semester VI, Core Course XII-19 UEN642: 20th Century Malayalam Literature in English Translation (Module 3 Non-detailed study (b) Short Stories), O.V.Vijayan's "After the Hanging" was replaced with N.S.Madhavan's "Higuita".
- e) In Semester VI, Project/ Dissertation 19UEN645: Common Guidelines for Project/Dissertation, it was decided to change the reference text MLA Handbook 7th Edition to MLA Handbook 8th Edition.
- f) Postponement in the implementation of the new PG syllabus due to the Covid situation. It was decided to postpone the implementation of the new PG Syllabus to the next Academic year.

The Governing Council ratified all the modifications approved by the Academic Council

Department of Malayalam

- 2) Modification of one course in BA Malayalam, approved by the Academic Council was ratified by the Governing Council.

The modification is as follows:

- a) Semester III of B A Malayalam, Foundation course –II (Informatics) 19UML321 text book “മലയാളഭാഷകമ്പ്യൂട്ടിങ്സമകാലികാവസ്ഥ” (MalayalaBhasha Computing samakalikaavastha) written by Dr Mahesh Mangalatu, may be replaced by “മലയാളംകമ്പ്യൂട്ടിങ് :പ്രസക്തിയുംവ്യാപ്തിയും” (Malayalam Computing :Prasakthiyumvyapthiyum) by ElavoorSreekumar. The change was proposed as the former book is out of print.
- b) The decision of the Academic Council to include Internship for MA Malayalam Program in the second semester was also ratified by the Governing Council.

The Governing Council ratified all the modifications.

Department of Chemistry

3) Modifications of two courses of B Sc Chemistry, approved by the Academic Council was ratified by the Governing Council. The modifications are as follows:

- a) In Semester VI of B Sc Chemistry, Core course 19UCH641: Physical Chemistry – II module V deleted NMR and added more details of Mossbauer Spectroscopy
Portion added: Basic principles, Doppler Effect, Recording of spectrum, applications.
- b) In Semester VI of B Sc Polymer Chemistry, Core IV Practical 19UPO545: New latex Dip processing experiment introduced along with the existing experiments such as: Polymer estimation, polymer analysis and polymer preparation.
- c) In the wake of COVID, postponing Internship for M Sc Chemistry Program in the second semester to the following semester (Semester III) was also ratified by the Governing Council.

The Governing Council ratified all the changes and modifications.

Department of Botany

4) Minor modifications (rearrangements) in the lecture hours of 15PBO32 Biophysics and Bioinformatics course in III semester of PG Course, approved by the Academic Council.

The rearrangements are as follows:

- a) Existing 81 lecture hours of Bioinformatics has to be changed to 72 hours
- b) Existing 27 hours lecture hours of Biophysics has to be changed to 36 hours.

The changes were suggested as the workloads of Biophysics and Bioinformatics are not in balance.

The Governing Council ratified the rearrangements and modifications.

Department of Zoology

5) Minor modifications (rearrangements) in the B Sc Zoology, lecture hours of 19PZO23- Cell biology and molecular biology and bioinformatics were approved by the Academic Council. The rearrangements are as follows:

- a) Shifting of 1.4 as Module 4 and 1.5 to Module 2 and hours allotted to Module 1 is now 12 hours
- b) Hours allotted to Module 6 was wrongly allotted as 5 hours which has been re-allotted as 12 Hours. Module 9 will have 8hours and Mod 10 will have 7Hours
- c) The PRACTICAL II 19PZO25 Bioinformatics, was found difficult to accommodate the entire module in the specific time. Hence it was decided to retain the basics and remove Component 6 and 8 under the Bioinformatics component

The Governing Council ratified the rearrangements and modifications.

Department of Commerce

- 6) Modifications of seven courses of B Com, approved by the Academic Council was ratified by the Governing Council.

The modifications are as follows:

- a) B Com III Sem 19UCO342“Financial Accounting II”:
 1. Delete present module 3 and restructure the remaining modules as follows:
 2. Module I Accounts from incomplete records.
 3. Module II Depreciation Accounting
 4. Module III Accounts of Hire purchase and Installment purchase system
 5. Module IV Investment Accounts
 6. Module V Insurance claims
- b) B Com IV Sem 19UCO441the title of third module is renamed as “Secondary Market operations” instead of “Secondary Market and Auxiliary institutions”.
- c) M Com Semester II: Restructured two modules (Module 4 & Module 5) in the course 19PCO23 “Quantitative Techniques and Financial Econometrics”.
- d) M Com Semester III: Course 19PCO34 Deleted Module II (Process costing Application). Module VI bifurcated. Title of the Module V is as same as the course name. Hence, change the title of fifth module changed to “Cost accounting standards and Lifecycle costing”.

- e) M Com Semester IV: Course I9PCO42 :(1) The title “Risk Management and Derivatives”, has to be changed as “Financial Derivatives”. (2) Delete the term ‘Introduction’ from the name of the Modules II and III of the courses.
- f) M Com Semester IV: Course I9PCO43 Accounting Standards, include scope of Indian Accounting Standards.
- g) M Com Semester IV: 19PCO44: (1) The title “Management Optimization Techniques”, may be changed as, “Operations Research”. (2) The titles of the Module 5 may be changed as “Replacement theory” (3) Rename 6th module as “Network Analysis” in place of “Project Scheduling and Monitoring”.

The Governing Council ratified all the modifications.

Item. No. 04(b) / GC-13/24.09 - Proposal for new Programs

The Governing council considered the proposals from the Department of English to start the following new program in the self-finance stream.

AC/10/EN/2/1:	B A Mass Media & Journalism
AC/10/EN/2/2:	MA English Literature and Media Studies

The Governing Council **ratified** the Programmes.

Item. No. 04(c) / GC-13/24.09- New add on courses

Two departments proposed each add on course with the following details.

AC/10/AD/2/1:	(1) Chemistry: “Laboratory Practices in Chemistry” (For M Sc)
AC/10/AD/2/2:	(2) Physics: “Maintenance of Modern Home Appliances”

Following detailed deliberations Governing Council **deferred the approval**with a note to change the durations of the coursesto 50 hours and to fix the fees to Rs. 1000/- in tune with the previous Academic Council decisions.

Item. No. 04(d) / GC-13/24.09-New Open Course

AC/10/OC/2/1:	"French for Communication" for Semester V students
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The Governing Council considered the proposal and syllabus for a new open course "French for communication" for Semester V students by the Department of French.

The Governing Council ratified the course

Item. No. 04(e) / GC-13/24.09 - Value Added Courses

The Governing Council discussed the proposal for three value added courses from the Departments, English, Malayalam and Zoology in detail and approved the proposal

AC/10/EN/5/1:	Value-added course entitled Professional Skills with 2 credits and 30 hours duration. The Course is divided into two parts: a) Career Skills and b) Team Skills.
AC/10/ML/5/1:	The Board approved the syllabus of the new value-added course entitled "കാർഷികസംസ്കൃതിയുൾക്കൊള്ളുന്ന സുരക്ഷാ വാഗ്ദാനം" (Karshikasamskrithiyu mbakhyasurakshavabhodhavum) with 30 hours duration.
AC/10/ZO/5/1:	"Fisheries Integrated Resource Management And Aquaculture Technology (FIRMAT)"

The Governing Council ratified the courses

Item. No. 04(f) / GC-13/24.09- New Certificate Courses

The Department of Botany proposed two Certificate Courses with the following details:

AC/10/BO/6/1:	Introduction of two certificate courses: (1) Herbarium Techniques; (2) Horticulture and Nursery Management.
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These two courses are to be operated as evening/ holiday sessions. The minimum educational qualification for joining these courses shall be 8th standard pass, and the maximum age limit 40 years.

The Governing Council ratified the courses

Item. No. 05(a) / GC-13/24.09 -Ratification of Results UG

All End Semester Examination results for undergraduate (BA, B Sc and B Com) Programmes published between 25-02-2019 and 27-08-2020 were ratified by the Governing Council.

Item. No. 05(b) / GC-13/24.09 - Ratification of Results PG

All End Semester Examination results for Postgraduate (MA, M Sc and M Com) Programmes published between 15-03-2019 and 27-02-2020 were ratified by the Governing Council.

Item. No. 06 / GC-13/24.09 - Restructuring of Program Outcomes - ratification

The Governing Council ratified the restructured Program Outcomes as follows:

1. Nationalistic Outlook and Contribution to National development
2. Fostering Global Competencies, and Technical and Intellectual proficiency
3. Values and Social Commitment
4. Affective Skills and Integrity of Character
5. Critical Thinking, Problem Solving and Research-related Skills
6. Environment and Sustainability
7. Quest for Excellence

The Governing Council **Resolved** to accept the revised Program Outcomes.

Item. No. 07 / GC-13/24.09 - Exclusion of Marks for attendance

- a) With reference to the University order-AC/1/ULMC/2020 dated 17-6-2020, Continuous Evaluation (CE) marks for attendance of UG Programmes are excluded w.e.f 2020-2021 admissions. At the same time, students who secure a minimum of 75% attendance in the aggregate for all the courses in a semester taken together alone will be allowed to register for End Semester Evaluation (ESE). The marks of CE shall be consolidated by adding the marks of assignment/seminar and test paper respectively for a particular course. However, there shall be no change in the rules regarding the marks for attendance in CE for practical courses.

The Governing Council **Resolved** to accept the revised scheme for CE marks.

- b) As per the UO No. AC.AII/2/9137/2020 dated 25-5-2020, Continuous Evaluation (CE) marks for attendance of PG Programmes are excluded w.e.f 2020-2021 admissions. Students who secure a minimum of 75% attendance in the aggregate for all the courses in a semester taken together alone will be allowed to register for end semester evaluation (ESE). The marks of CE shall be consolidated by allocating marks presently allocated for attendance to assignment. However, there shall be no change in the rules regarding the marks for attendance in CE for practical courses.

The recommendation of the Academic Council was ratified by the Governing Council

- c) In the wake of Covid-19 pandemic and in the interest of the student community the ESE of practical courses of Odd Semester (UG and PG programmes) deferred to subsequent even semester and credit to be transferred accordingly.

The Governing Council **ratified** the proposal.

Item. No. 08/ GC-13/24.09 - Schedule for Various Course

The Governing Council ratified the proposal for a fixed schedule for conducting Add On Courses, Value Added Courses and Certificate Courses in the degree Program.

Course	Semester
Add on course open to all	I & II
Value added courses	III & IV
Certificate courses	III & IV

Item. No. 09 / GC-13/24.09 - Fee for Various Courses

It was **resolved** that all Add on courses should be of 50 hours duration and the fees for each course has to be Rs.1000/- as recommended by the Finance Committee.

Item. No. 10 / GC-13/24.09- Budget Autonomous grant 2020-21

The Principal presented the Budget for Autonomous Grant for 2020 – 2021 which was approved by the Governing Council.

Item. No. 11 / GC-13/24.09 – Recommendations of the IQAC

The proposal of the Internal Quality Assurance Cell (IQAC) was presented by the Principal. The following were the proposals:

- 1) Student IQAC
- 2) Benchmarks in Curricular, Co-curricular and Extracurricular Activities

The Governing Council resolved to adopt both the recommendations.

Item. No. 12 / GC-13/24.09 - Reporting – the onsite visit of External Expert Committee for Autonomous Extension

The Principal reported the details of the onsite visit of the External Expert Committee for the extension of Autonomous status of the College.

Item. No. 13 / GC-13/24.09- Reporting – the DVV Clarification of SSR and the representation made to Director, NAAC

The Principal reported that the details of the DVV (Data Validation and Verification) process of SSR (Self Study Report) and the representation made to the Director, NAAC.

The meeting adjourned sine die at 1.00 pm

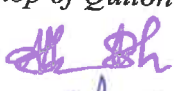
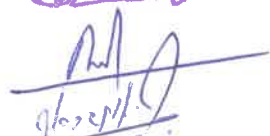
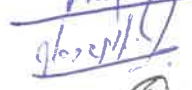
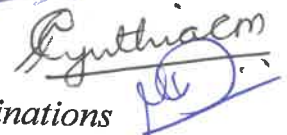
Read and Confirmed



Dr Jojo P J

Ex- Officio Secretary

APPROVED

1. Rt Rev. Dr Paul Antony Mullassery - Patron & Bishop of Quilon 
2. Rev. Dr Abhilash Gregory (Manager)- Chairperson 
3. Sri Anil Xavier, IAS – Management Nominee 
4. Rev. Fr Joseph John- Management Nominee 
5. Prof (Dr) Cynthia Catherine Michael - Vice Principal 
6. Prof. (Dr) Manohar D Mullassery - Controller of Examinations 
7. Rev. Fr Vinod Selastin - Bursar 