

**FATIMA MATA NATIONAL COLLEGE
(AUTONOMOUS)
KOLLAM**



Minutes of the 20th Meeting of the Governing Body

held on

Saturday, 21 March 2026

at 10:30 a.m.

IQAC Board Room

FMNC (AUTONOMOUS), KOLLAM

Minutes of the 20th Meeting of the Governing Body held on Saturday, 21 March 2026

Members Present:

1. Rt Rev. Dr Paul Antony Mullassery
Patron & Bishop of Quilon
2. Rev. Dr Abhilash Gregory
Manager
3. Prof. Manoj Gopalakrishnan, Professor, IIT Madras
UGC Nominee
4. Sri. Ajayan C, Additional Secretary, Higher Education Department
Government Nominee
5. Prof. Sivadas K.K, Dept of Malayalam, University of Kerala
University Nominee
6. Rev. Dr Joseph John, Karmela Rani Training College
Management Nominee
7. Prof. Cynthia Catherine Michael
Principal
8. Dr Sangeetha Vincent
Controller of Examinations (In Charge)

The meeting of the Governing Body of Fatima Mata National College (Autonomous) commenced at 10.30 am with a silent prayer. The Chairman Rev. Dr Abhilash Gregory welcomed the members of the Governing Body. The Patron graced the gathering.

Item No. 01/GB-20/21.3.26 -Approval of the Minutes of the Governing Body Meeting held on 11 April 2025 [Appendix I]

The Principal, Prof. Cynthia Catherine Michael, the ex-officio secretary, presented the minutes of the previous meeting held on 11 April 2025

Sri Ajayan C., the Government Nominee, sought clarification regarding the inclusion of an Administrative Assistant in the Governing Body. It was decided to adhere to the UGC norms in this regard. Sri Ajayan C. further stated that affiliation for new courses may be pursued with the University as the government is moving towards a favorable position. The Manager informed the members that the proposal for affiliation had already been submitted to the University. The Government Nominee suggested that it would be better to present a detailed report of the activities of the College.

Resolution: The Governing body approved the minutes of the previous meeting.

Item No. 02/GB-20/21.03.2026 – Action Taken Report

The Principal presented a brief report on the actions taken pursuant to the decisions of the Governing Body meeting held on 11 April 2025.

Resolution: The Governing Body noted the report.

Item No. 03/GB-20/21.03.2026 – Appointments

1. Controller of Examinations (In Charge) & Assistant Controller of Examinations

Dr Sangeetha Vincent has been nominated as Controller of Examinations (In Charge) with effect from 08 October 2025. Mr. Tomson Thomas has been nominated as Assistant Controller of Examinations with effect from the same date.

2. Academic Coordinator

Dr Manohar D. Mullassery has been appointed as Academic Coordinator in the relieving vacancy of Dr Shaiju P. N.

Resolution: The Governing Body ratified the above appointments.

Item No. 04/GB-20/21.03.2026 – Ratification of Results (UG & PG)

Sl No.	Semester	Programme	Batch	Date of Publication
1	S4	M.A./M.Sc./M.Com.	2023-2025	21 July 2025
2	S2	M.A./M.Sc./M.Com.	2024-2026	28 July 2025
3	S1	M.A./M.Sc./M.Com.	2025-2027	02 February 2026
4	S3	M.A./M.Sc./M.Com.	2024-2026	06 February 2026

S. NO	Semester	Programme	Batch	Date of Publication
1	S4	B.A./B.Sc./B.Com./B.C.A.	2023-2026	16 May 2025
2	S6	B.A./B.Sc./B.Com./B.C.A.	2022-2025	20 May 2025
3	S2	B.A./B.Sc./B.Com./B.C.A.	2024-2028	18 June 2025
4	S5	B.A./B.Sc./B.Com./B.C.A.	2023-2026	19 November 2025
5	S3	B.A./B.Sc./B.Com./B.C.A.	2024-2028	16 February 2026
6	S1	B.A./B.Sc./B.Com./B.C.A.	2025-2029	20 January 2026

The Governing Body held a detailed discussion on the results of the above semesters.

Resolution: The Governing Body ratified all the above results.

Item No. 05/GB-20/21.03.2026 – Addition of New Courses

Mathematics, Physics, English, Malayalam, History, B.C.A., and B.Sc. Computer Science

The Academic Council approved the addition of the above courses at its meeting held on 18 March 2026.

Resolution: The Governing Body resolved to approve the addition of the above courses.

Item No. 06/GB-20/21.03.2026 – Approval of FYUGP Syllabus Revision

Programmes:

1. Computer Science (Self-Financing Stream)
2. Physics, Chemistry, Polymer Chemistry, Zoology, English, Commerce, and Statistics (Aided Stream)

The Academic Council approved the above syllabus revisions at its meetings held on 12 May 2025 and 18 March 2026.

Resolution: The Governing Body ratified the revision of the above syllabi.

Item No. 07/GB-20/21.03.2026 – Approval of Add-on Course in Computer Science

The Academic Council approved the above add-on course at its meeting held on 12 May 2025.

Resolution: The Governing Body ratified the above add-on course.

Item No. 08/GB-20/21.03.2026 – Approval of Syllabus: B.Com. with ACCA (Self-Financing Stream) from 2025–2026

The Academic Council approved the above syllabus at its meeting held on 12 May 2025.

Resolution: The Governing Body ratified the above syllabus.

Item No. 09/GB-20/21.03.2026 – Skill-Oriented Courses from Keltron for FYUGP

The Academic Council approved the introduction of the above courses under FYUGP, to be offered from Semester IV, at its meeting held on 12 May 2025.

Resolution: The Governing Body ratified the introduction of the above courses under FYUGP from Semester IV.

Item No. 10/GB-20/21.03.2026 – Structured Internship for FYUGP – Chemistry and Botany

The Academic Council approved the above courses at its meeting held on 18 March 2026. Sri Ajayan C., Government Nominee, raised a concern regarding the payment of fees by students for internships.

Resolution: The Governing Body ratified the above courses under FYUGP.

Item No. 11/GB-20/21.03.2026 – New Certificate Courses (Botany)

Courses:

1. Cultivation and Sustainable Utilization of Selected Medicinal Plant Species
2. Terrace Vegetable Gardening
3. Bonsai Making

The Academic Council approved the above courses at its meeting held on 18 March 2026.

Resolution: The Governing Body ratified the above new certificate courses offered by the Department of Botany.

Item No. 12/GB-20/21.03.2026 – Recommendations from IQAC [Appendix VII]

Recommendations:

1. Implementation of the Accelerated Degree Programme (ADP) under FYUGP and the constitution of the ADP Committee.
2. Constitution of the Curriculum Framework Committee and specification of its duties and responsibilities.
3. Start-up Policy.

The Academic Council approved the above recommendations at its meetings held on 12 May 2025 and 18 March 2026.

Resolution: The Governing Body resolved to approve the above recommendations.

Item No. 13/GB-20/21.03.2026 – Recommendation from the Controller of Examinations

Recommendation: Revise the remuneration for FYUGP Scheme and invigilation duties.

The Finance Committee approved the above recommendation at its meeting held on 13 March 2026.

Resolution: The Governing Body resolved to approve the revision in remuneration for FYUGP invigilation duties.

Item No. 14/GB-20/21.03.2026 – Starting of New Generation Course

A new course, B.S.W. (Hons), has been sanctioned vide Government Order No. G.O. (MS)

No. 203/2026/HEdn dated 14 March 2026, to be commenced from the academic year 2026–2027.

It was decided to seek the possibility of starting another course based on the same GO.

Resolution: The Governing Body resolved to start the new generation course, B.S.W. (Hons), with effect from the academic year 2026–2027.

Item No. 15/GB-20/21.03.2026 – Any Other Matter

The Controller of Examinations brought to the notice of the Governing Body the case of a student who had applied for a mercy chance but was unable to appear for the examination. The student, being from a financially disadvantaged background, requested a refund of the examination fee.

Resolution: The Governing Body resolved to waive 75% of the examination fee for the student.

The meeting concluded at 12:30 p.m.

READ AND CONFIRMED

Dr Cynthia Catherine Michael

Ex- Officio Secretary

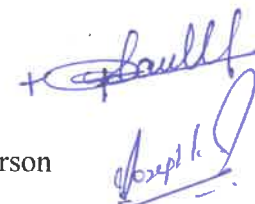
APPROVED

Most Rev. Dr Paul Antony Mullassery

- Patron

Rev Dr Joseph John (Manager)

- Chairperson



Prof. Manoj Gopalakrishnan

- UGC nominee

Sri. Ajayan C

- Govt. Nominee

Addl. Secretary, Higher Edn,

Prof. Sivadas K K (Professor,
Dept. of Malayalam ,University of Kerala)

- University Nominee

Sri Anil Xavier, IAS
(Former Vice Chancellor, KVASU)

- Management Nominee

Dr Sangeetha Vincent (Controller of Exams)

- Member

Mr Sanal Raj M K (Senior Superintendent)

- Member