

FATIMA MATA NATIONAL COLLEGE
(AUTONOMOUS)
KOLLAM



**Minutes of the 19th Meeting of the Governing
Body**

held on

11 April 2025 (Friday)

10.30 am

IQAC Board Room

F.M.N.C, KOLLAM

Minutes of the 19th Meeting of the Governing Body held on 11 April 2025 (Friday)

Members Present:

1. Rt Rev. Dr Paul Antony Mullassery <i>Patron & Bishop of Quilon</i>
2. Rev. Dr Abhilash Gregory <i>Manager</i>
3. Prof. Manoj Gopalakrishnan <i>UGC Nominee</i>
4. Sri. Anil Xavier, IAS <i>Management Nominee</i>
5. Prof. Sivadas K.K, Dept of Malayalam, University of Kerala <i>University Nominee</i>
6. Rev. Dr Joseph John, Karmela Rani Training College <i>Management nominee</i>
7. Prof. Cynthia Catherine Michael <i>Principal</i>
8. Mr. Christy Clement <i>Controller of Examinations</i>
9. Dr Shelly M R, <i>Vice Principal</i>

The meeting of the Governing Body of Fatima Mata National College (Autonomous) began at 10.30 am with silent prayer.

The Chairman Rev. Dr Abhilash Gregory welcomed the members of the Governing Body.

The Patron graced the gathering.

Item No. 01/ GB -19/11.4.25 -Approval of the minutes of the GB meeting held on 18 May 2024 [Appendix I]

The Principal, Prof. Cynthia Catherine Michael, the ex-officio secretary, presented the minutes of the previous meeting held on 18.05.2024

The Governing body approved the minutes

Item No. 02/ GB -19/11.4.25 -Action taken report

The Principal made a brief presentation of the actions taken on the decisions taken in the meeting held on 18May 2024

Item No. 03/GB-19/11.4.25 – Ratification of Results UG & PG

S. NO	Semester	Batch	Date of Publication
1	S1 BA/BSC/BCom/BCA	2024-2028	06-01-2025
2	S1 BA/BSC/BCom/BCA	2023-2026	20-02-2024
3	S2 BA/BSC/BCom/BCA	2023-2026	21-06-2024
4	S3 BA/BSC/BCom/BCA	2023-2026	25-11-2024
5	S4 BA/BSC/BCom/BCA	2022-2025	12-06-2024
6	S5 BA/BSC/BCom/BCA	2022-2025	12-11-2024

S. NO	Semester	Batch	Date of Publication
1	S3 MA/MSc/MCom	2022-2024	27-02-2024
2	S4 MA/MSc/MCom	2022-2024	12-06-2024
3	S2 MA/MSc/MCom	2023-2025	19-08-2024
4	S3 MA/MSc/MCom	2023-2025	28-02-2025
5	S1 MA/MSc/MCom	2024-2026	28-02-2025

The Governing body made a detailed discussion on the results of the above semesters

Sri Anil Xavier, IAS started the discussion questioning the decrease in the pass percentages of BA Malayalam and M Com batches. He stated that it was a very serious matter and necessary steps to be taken immediately as the pass percentage is an indicator of the academic achievements of the students. This was a serious concern and the Governing Body cannot be satisfied with any excuses.

Identifying the problem and finding solutions to fix it are the need of the hour. The faculty members were to be made accountable and more responsible. The Governing body unanimously asked the Principal to take the necessary steps to improve the results of the forthcoming examinations.

The low NIRF ranking was discussed in detail. The principal explained that the low NIRF ranking was due to zero score of the criterion - placement and the NIRF rank will certainly improve in 2026.

Fr Joseph John told to apply for KIRF also in the coming year. He also told to convey the concerns of Governing body to the faculty members in the departmental meetings.

The following suggestions were made by the governing body:

- I) To seek the expert opinion of Shri Anil Xavier and other members of the Governing body by conducting departmental meetings along with IQAC.
- II) To make a frame work so as to rank the teachers and keep the ranking confidential, at the same time those who are not performing well must be made accountable and responsible for their unsatisfactory performance.
- III) To make a comparison of results with University of Kerala and other nearby institutions.
- IV) It was also decided to provide ICT facilities for the required departments.
- V) Remedial classes must be given to the weak students.

Governing Body ratified all the above results

Item No. 04/GB-19/11.4.25- Budget for Autonomous Grant 2025-26

The Governing Body resolved to approve the budget for autonomous grant of Rs. 20 Lakhs as proposed by the Finance Committee.

Item No – 05/GB-19/11.4.25– Syllabus revision – PG English for 2025 admissions

The Academic Council approved the revised syllabus of MA English in its meeting held on 18.03.2025 as per Agenda No – 01

The Governing body ratified the above syllabi

Item No – 06/GB-19/11.4.25– FYUGP Semester III - Courses offered by the Institution

The Academic Council approved the courses to be offered by the institution for III Semester in its meeting held on 18.03.2025 as per Agenda No – 02

Governing Body ratified the courses for FYUGP Semester III

Item No – 07/GB-19/11.4.25– Changes in the FYUGP syllabus of the following courses

BSc Physics, Zoology, English, Malayalam, Statistics

The Academic Council approved changes to the above courses in its meeting held on 18.03.2025 as per Agenda No – 03

Governing Body ratified the changes in the syllabi of the above courses

Item No – 08/GB-19/11.4.25

Identifying online courses in FYUGP

Physics, Chemistry, Polymer Chemistry, Zoology, Botany, Economics, Commerce

The Academic Council approved above online courses in FYUGP in its meeting held on 18.03.2025 as per Agenda No – 04

Governing Body ratified the above online courses in FYUGP

Item No – 09/GB-19/11.4.25

Addition of new courses - FYUGP

Physics, Botany, English, Commerce, Library and Information Science, Physical Education

The Academic Council approved the addition of above courses for FYUGP in its meeting held on 18.03.2025 as per Agenda No – 05

Governing Body ratified the above courses in FYUGP

Item No – 10/GB-19/11.4.25– Recommendations from the Office of the Controller of Examinations - Appendix V

1) Amendment to Exam Manual (FYUGP)

2) Increasing the remuneration of invigilation duty of Assistant Professor (on contract) aided only from Rs 150/- to Rs 250/- during vacation

The Academic council approved the recommendations and amendment to Exam manual in its meeting held on 18.03.2025 as per Agenda No– 06 and the finance committee approved the increase in remuneration of invigilation duty of Assistant Professor (on contract) in aided stream during vacation from Rs 150/- to Rs 250/-

Governing Body ratified the above recommendations

Item No. 11/ GB -19/11.4.25: Matters regarding the starting of new courses in Self Finance stream

The matter regarding the starting of new courses in Self financing stream was discussed in detail by the Governing Board. Sri Anil Xavier IAS suggested to send a reminder to the University and also emphasized the need for seeking the help from the Honorable High Court. Fr Joseph John opined that a months' time to be given to the University after giving reminder and if positive response was not received then legal remedy could be sought and explore the possibility to begin the program by 2025-26 Academic year. It was also suggested to quote minority rights in the reminder letter.

The Governing Body decided to send the reminder to the University immediately and if a positive response is not received within a months' time the said programme can be begun in 2025-2026 academic year itself, and seek legal remedy if necessary

Item No. 12/ GB -19/11.4.25: New initiatives

- (1) Starting of Civil Service Academy, Pala**
- (2) B. Com with ACCA**

Governing Body ratified starting of Coaching for Civil Service by Civil Service Academy, Pala

Governing Body permitted the modification of the syllabus of B Com Cooperation (SF) so as to collaborate with ACCA in the academic year 2025-26 after the approval by the Academic council since it may help the students to attain ACCA degree along with BCom if and when they pass the prescribed exams.

Item No. 13/ GB -19/11.4.25: Any other matter

1) Diamond Jubilee celebration of the college

The Principal explained in detail the forthcoming diamond jubilee celebrations of the college. The celebration will begin with a grand opening and there will be a grand closing ceremony. Academic programmes and other programmes are to be conducted in between. The members suggested to ensure the active participation of Alumni. Committees to be formed for the celebrations.

It was decided to launch a souvenir and publish a Research Journal in connection with the Jubilee.

The meeting came to an end at 12.30 pm

READ AND CONFIRMED

Dr Cynthia Catherine Michael

Ex- Officio Secretary

APPROVED

Most Rev. Dr Paul Antony Mullassery

- Patron

Rev. Dr Abhilash Gregory (Manager)

- Chairperson

Prof. Manoj Gopalakrishnan

- UGC nominee

Sri. Ajayan C

Addl. Secretary, Higher Edn,

- Govt. Nominee

Prof. Sivadas K K (Professor,

Dept. of Malayalam, University of Kerala)

- University Nominee

Rev Dr Joseph John

(Rtd. Asso. Professor, Karmelarani Training College)

- Management Nominee

Dr Sangeetha Vincent (Controller of Exams)

- Member